

72-180

7 January 1972

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Annual Report on Status of Inspection Program

1. This memorandum lists the component surveys and special studies completed during 1971, gives the status of surveys and special studies begun but not completed in 1971, and proposes a schedule of surveys for 1972.

2. Work completed and reports submitted in 1971:

Component Surveys

DDP/Special Operations Division

DDP/Africa Division

DDP/Technical Services Division

DDP/Far East Division - Phase I - Non-War Areas

DDP/ [REDACTED]

DDO/Office of Personnel

DDO&T/Office of Scientific Intelligence

Special Studies

Working Hours in the FMSAC Operations Branch

Review of Full-Time Academic Training

[REDACTED]

Orientation for Wives

Liaison with Foreign Intelligence Services

IG

E

25X A

3. Work begun but not completed in 1971:

Component Surveys

DDP/Far East Division - Phase II - [REDACTED]

DDP/Far East Division - Phase III - Vietnam
(nearing completion of editing of final draft)

DDI/Information Requirements Staff (completed draft
now being edited)

DDI/Central Reference Service (completed draft
awaiting editing)

Special Studies

Information Management in the Agency (report
completed and circulated for comment - final
report not yet issued)

Review of Records Administration in the Agency
(report forwarded on 5 January 1972)

4. Three component surveys will be getting under way within
the next month.

a. DDI/Imagery Analysis Service and National Photographic
Interpretation Center will begin on 11 January. These surveys
were approved for inclusion in our 1971 inspection program.
We were unable to get them started before the end of the year.

b. DDP/Europe Division will begin on 10 January. This
survey was decided upon at a meeting on 29 November 1971
among Messrs. White, Colby, Karamessines, Broe, and
[REDACTED]

c. DDS&T/Office of Research and Development will begin
in late January or early February. This survey was approved
for inclusion in our 1971 inspection program. Its start was
deferred pending the arrival of a newly assigned inspector.

5. The inspection of IAS/NPIC and of EUR Division may take as long as 8-10 months to complete, although some of the team members are likely to have made their contribution and be free for other work earlier than that. ORD should not take longer than 5-6 months. We thus should be able to get three or perhaps four additional inspections under way before the end of 1972.

6. Attached is a chart that graphically displays the progress of our inspection program. These are the components that are due or overdue for inspection:

DDI/OSR	Established in mid-1967 by combining elements of ORR and OCI. Last inspected when part of ORR in 1964. The Director said two years ago that he felt we could more profitably use our inspection manpower on surveys of other components.
DDI/OER	Established in mid-1967 from the economic remnant of ORR. ORR was last inspected in 1964. The Director two years ago made the same comment about OER as is recorded above on OSR.
DDP/MPS	The Missions and Programs Staff has never been inspected. We had planned to inspect it in late 1971 if time permitted. It did not.
DDS/SSS	The Support Services Staff has never been inspected. Col. White indicated previously that he would like us to get around to it one day soon.
DDS&T/OSA	Last inspected (as DDP/DPD) in 1962 in connection with a survey of the Air Activities of CIA. Probably should be scheduled for late 1972.
DDP/WH	Last inspected in 1964. Probably should be started in late 1972 or early 1973.
DDS/SEC	Security was last inspected in 1966.

7. Unless the Director feels that it is now time to schedule OSR and OER, I suggest scheduling future surveys in roughly the following order: DDS/SSS, DDP/MPS, DDS&T/OSA, DDP/WH, and DDS/SEC. Please let me know your preferences.

8. You will note that there have been no recent inspections of any of the offices in the DCI area, and some of them have never been inspected. I believe the feeling has been that the Director is so closely served by these offices that inspections would not be scheduled unless he specifically asked for them.

[REDACTED]
Acting Inspector General

25X1A

Attachment:
As Stated Above

944 3 10 20 35

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Acting Inspector General

EXTENSION

NO.

DATE

5527

7 January 1972

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Executive Director-Comptroller

7 JAN 1972

2/14

2

2.

3.

IG

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

DCI briefed
 14 Feb 72: —
 ① How about
 OER?
 ② Perhaps some
 spot checks rather
 than full unit
 reviews —
 ③ Other ideas
 for new procedures

25X